

*The Bouligny House*  
*Your Home Away from Home!*

Please take a moment to read the Short Term Rental Agreement below:

You are asked to sign and send this agreement with your deposit.

**Terms of Conditions and Agreement**

**Accommodations** - Our home is privately owned and reflects the style and décor of New Orleans. The home is 135 years old and has been refurbished with all modern conveniences. Please do not remove furnishings or kitchen items from home. **No Smoking** is allowed inside the home.

**Cancellations** - If you need to cancel your reservation, your deposit will be refunded, less a \$25 administrative fee, if you notify us 30 days prior to arrival. Less than 30 days cancellation, you will be charged 3 nights stay.

**For premium stays you may reschedule within six months. A refund will be issued if the dates can be rebooked for the same amount.**

**Check-In & Check-Out** - Check-in time is 4:00 pm to 6pm. or later. Check in prior to 4 pm is charged a half day rate. Late check-in arrangements can be made if you expect to arrive after 7:00 p.m. if you notify us in advance. Check-out time is 11:00 am. Late check-outs may be charged a half-day rate.

**Damages** - Guests will be responsible for repair or replacement for missing items, damages or destruction of property caused during your stay. A credit card is required for coverage of incidentals. No charges will be made to your credit card without advance notice.

**Reservations** – Reservations are given on a first come first serve basis and secured by rental agreement and 50% deposit. The balance is due 30 days prior to stay.

**Deposits** - The deposit must be received within 3 days of the signed rental agreement. **Reservations without timely deposits will be cancelled without notice.**

**Housekeeping and Maid Service** - Our home is cleaned between checkout and check-in. At checkout we ask that you wash your dishes and remove your trash. If you would like maid service during your stay, notify our property manager in advance of your arrival. There is a \$40 Per Day charge and dishwashing is not included.

**Laundry** – Washer and Dryer are located on premises and are available on request for an extra cost.

**Linen Exchange** - Upon your arrival, beds will be made and bathroom linens provided for the number of guests. If during your stay you need more bed, bath, or kitchen linens, extra linen is available during your stay.

**Maintenance & Refunds** - We make every effort to assure that appliances are in operating condition, and ask you to report any problems as soon as they are discovered. Our on-site maintenance department will make every effort to correct the problem; however, at times we may not be able to accommodate that. Refunds will not be made for any inconvenience due to mechanical failure of appliances.

**Maximum Number of People** - Our home has a maximum occupancy limit, and rates are quoted based on the number of guests expected. All guests age four and over are counted as chargeable guests. Any party falsely representing the number of people in the home or exceeding the number paid for may be subject to immediate eviction without refund.

**Rates** - Rate charges are based on two chargeable guests per bedroom. Our home has bedding that can accommodate more than two guests per bedroom; extra charges of \$50.00 per person per night will apply if the total numbers of chargeable guests exceed two per bedroom.

**Quiet Time** - 10:00 p.m. to 7:00 a.m. Please respect these hours so everyone can enjoy their time here.

**Weather Conditions** - New Orleans experiences occasional stormy weather, floods and power outages. There will be no refunds due to inclement weather or power outages.

**What's Provided** - Our home features a fully equipped kitchen including microwave, coffeemaker, toaster, house wares, dishwasher, stovetop burners and oven. Bed linens, blankets, bath towels, dishtowels, soap and toilet paper.

**Wireless Internet Access** - is available.

**Groceries** and the French Market are available in just a short walk of the house. There are grocery stores on Esplanade and Dauphine, on Frenchman just passed Snug Harbor and a full service grocery store at 701 Royal Street.

**Garbage Collection: Please put garbage out in the large green garbage cans provided at the front of the house for Tuesday and Friday collection.**

**NO PETS ALLOWED**

**NO SMOKING ALLOWED**

I agree with the terms of this agreement. \_\_\_\_\_

To cover costs for damages or additional expenses, a credit card is required upon check in.

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure time: \_\_\_\_\_

Number of Guests: \_\_\_\_\_

Names of Guests: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of person to be greeted upon check in: \_\_\_\_\_

Contact phone number for that person \_\_\_\_\_

Total Amount to be paid: \_\_\_\_\_

Deposit Amount \_\_\_\_\_

Final Payment \_\_\_\_\_

**Payment Method: Check** \_\_\_\_\_

Visa\* \_\_\_\_\_ Mastercard\* \_\_\_\_\_ American Express\* \_\_\_\_\_

Credit Card Account # \_\_\_\_\_ CSC \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Cardholder's Billing Address: \_\_\_\_\_  
\_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Credit card charges will be assessed a processing fee.